## Syllabus Quiz

Task: Introductory exercise for the beginning of a course

Objective: To provide an opportunity for students to demonstrate their understanding of the course's orientation documents

Author: Martha Kendall, Instructional Technologies, Monroe Community College, Rochester, NY, mkendall@monroecc.edu Method: Asynchronous

## Instructions

You are expected to be familiar with the course syllabus, assignment due dates, and course orientation materials. The instructor will email you a multiple-choice quiz. You will have one week to post your responses to the instructor as an attatchment in .RTF file format. You will earn extra points if you post your response at least seventy-two hours before the due date.

## Activity Author's Note

Assign students to read the orientation documents, which include the course syllabus and assignment due dates. Using a multiple-choice quiz, test them on the syllabus and critical due dates or technical elements of the course (for example, all written assignments must be received as attachments). All responses must be in .RTF file format. If students are slow to submit written assignments, add a new document to the course. In the document, announce that anyone who submits a written assignment at least seventy-two hours before the due date will get additional points.

Source: Engaging the Online Learner, Rita-Marie Conrad, J. Ana Donaldson, 2004